



Agassiz Village Code of Conduct

Agassiz Village is looking forward to providing your child with a fun, memorable, and **safe** summer camp experience. Each camper has a responsibility to act in a way that assures a positive experience for all. All campers are required to follow these guidelines.

Behavior Guidelines

Please read our behavior policy with your camper before camp.

We expect campers to always act respectfully when they are on our property or participating in our programs. Campers are to behave in a mature, responsible way and respect the rights and dignity of others.

Actions will reflect the Agassiz Village Four Core Values: Have Fun, Explore, Collaborate and Thrive

- Campers take **Responsibility** for their words and actions.
- Campers **Respect** themselves, each other, camp equipment and the environment.
- **Honesty** will be the basis for all relationships and interactions.
- Campers shall follow directions from staff members.
- Campers will **Collaborate** and be **Caring** in their relationships with others.
- Campers shall leave all electronic devices at home such as iPods, handheld computer games, MP3 players, and cell phones.

Campers should talk to a counselor or any camp staff member if they are uncomfortable with any experiences or need assistance while at camp.

Prohibited Behaviors

(Those in red may result in immediate removal.)

- **Endangering the health and safety of themselves, other campers, and/or staff or volunteers.**
- **Possession or use of illegal substances, tobacco, or alcohol.**
- **Possession of weapons - any object that may cause harm to another or place another person in fear of his/her safety, may be considered a weapon.**



- Teasing, making fun or bullying of other campers or staff.
 - Fighting of any kind.
 - Stealing, damaging, or failing to care for Agassiz Village or personal property.
 - Continual disruption of the program.
 - Refusal to follow the behavior guidelines.
 - Inappropriate physical contact.
 - Using profanity or inappropriate language or displaying clothing or other personal items with offensive content.
 - Refusal to participate in activities or cooperate with staff.
 - Disrupting a program.
 - Leaving a program without permission.
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Steps taken for failure to follow these behavior guidelines

Our camp counselors are trained to handle inappropriate behaviors with care, respect and understanding. If camp rules are broken, you can expect the situation will be handled as follows:

1. A Camp Counselor will take the camper aside and speak with them about their behavior and why it is inappropriate or not safe. These conversations will happen privately so as not to embarrass the camper. Staff will redirect the camper to more appropriate behavior. The counselor will document the conversation and notify the AVL or VL within 12 hours and provide the documentation for camp records.
2. If inappropriate behavior happens a second time, the counselor will ask the AVL or VL to have a conversation with the camper about why the behavior is continuing to happen. The counselor/AVL/VL will remind the camper of the behavior guidelines and camp rules, and the camper will be asked to decide on action steps to correct his/her behavior. At this step, a formal behavioral form will be completed by the VL/AVL and submitted to the Camp Director and the child's parent/guardian will be informed of the inappropriate behavior. The written documents will include what the behavior problem is, what provoked the problem, and the corrective action taken.
3. If the problem persists to the point where a second phone call home becomes necessary, the Camp Director may find it necessary to have the camper picked up early from camp.
4. If a camper's behavior at any time threatens the immediate safety of him/her, other campers, or staff, the parent/guardian will be notified and **expected to pick-up the child within 12 hours.**



Camper fees are non-refundable if a camper is sent home for disciplinary reasons. Physical violence or bullying toward another camper or staff member will result in immediate dismissal from the camp program. **Camper dismissed must be picked up within 12 hours of dismissal.**

Bullying Policy

Bullying is inexcusable, and we have a firm policy against all types of bullying. Each camper is expected to treat all other campers with respect, and to help each other achieve the best possible experience. If a camper has difficulty meeting this expectation, parents may be called upon to assist.

Our leadership addresses all incidents of bullying seriously and trains staff to promote communication with their staff and their campers. We work together as a team to ensure that campers gain self-confidence, make new friends, and go home with positive camp experiences.

By my signature below I have read and acknowledged the Code of Conduct and Behavior Guidelines and understand that if my child doesn't follow these policies, they will be sent home. I further understand that I am responsible for picking up my child within 12 hours of being released from the program. If I can't pick up my child or arrange for my child to be picked up in Poland, Maine, I understand that Agassiz Village will assess a fee of \$2.00 per mile for any drop offs.

Camper's Name

Date

Camper's Signature

Date

Parent/Guardian Signature

Date